

Privacy Policy

This policy explains how, when and why we collect your personal information, under what circumstances we may disclose your personal information to others, and how we keep it secure.

- We only collect personal information about you where you have consented, and we ensure that we only collect information that we need.
- We will not send you marketing material unless you have given us permission to do so.
- We will not sell your personal information to third parties.
- We use third party suppliers to help us provide excellent coaching services to the club. Where we share personal information with those suppliers, we have the appropriate controls in place, which will assess the security of their processing arrangements.
- We will protect your personal information with an appropriate combination of technical and organisational measures.
- You have rights to your information. These are detailed in Section 8
- We will keep your personal information only for as long as we have to.
- If you have a complaint, please see how to contact us in Section 10
- If you have any questions about how we process your information, please see how to contact us in Section 12.

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FARNHAM ROYAL CRICKET CLUB

1. WHAT INFORMATION DO WE COLLECT ABOUT YOU?

We need name and address details about you to record your valid membership of the club, we also hold your partners name (if you wish) as your membership includes partners, and if you are a junior player your parents/guardians also automatically become social members. If you are a playing member, we ensure we have contact and medical details for your safety, and previous cricket experience to assist any coaching assessments if you are a colt.

The information we collect for junior cricket membership will include:

- Name (s)
- Gender
- Contact details (postal address, email address, telephone numbers)
- Date of birth
- Parents/Guardians and alternative contact details
- Any relevant medical information
- Previous cricket experience

The information we collect for senior cricket membership will include:

- Name (s)
- Gender
- Contact details (postal address, email address, telephone numbers)
- Date of birth
- Emergency contact details
- Any relevant medical information
- Partner details

The information we collect for social membership will include:

- Name (s)
- Gender
- Contact details (postal address, email address, telephone numbers)
- Partner details

2. WHY WE USE THE INFORMATION ABOUT YOU?

We collect your personal information for a number of reasons: so we can record you as an active paid up member, for safety reasons if you are a playing member, to administer your membership renewal, and inform you of upcoming matches and social events.

To process your information we rely mainly on the following legal bases:

Legitimate interests: We may use your information for our legitimate interests, such as to provide you with emails or newsletters, or to improve and promote our services to yourselves and the community, along with administrative purposes.

Consent: We rely on your consent to use your personal information for direct marketing purposes. You may withdraw your consent at any time, by contacting us at the address provided at the end of this Policy.

3. HOW WILL WE USE THE INFORMATION ABOUT YOU?

We use the personal information we collect for a number of purposes. These include:

- We may use your information to contact you, for instance if we need to tell you your membership is due for renewal
- For general communications such as our AGM or changes at FRCC that may affect you
- For publicising upcoming events
- For playing members:- to hold contact details in the event there is an incident requiring a contact
- For playing members:- medical details in the event there is an incident requiring medical requirements to be understood

4. INFORMATION THAT WE SHARE

We use third party suppliers to help us provide excellent coaching services to the club. Where we share personal information with those suppliers, we have the appropriate controls in place, which will assess the security of their processing arrangements.

- Name (s)
- Gender
- Contact details (postal address, email address, telephone numbers)
- Date of birth
- Parent/Guardian and alternative contact details
- Any relevant medical information
- Previous cricket experience

5. MARKETING

We like to send you information via email about changes at the cricket club and events that may be of interest to you. We will collect your information for marketing purposes, if you agree, when you become a member or renew your membership.

To stop us contacting you for marketing please use the unsubscribe facility which is embedded in every email you receive, or write requesting to be withdrawn to Membership Secretary, Farnham Royal Cricket Club, Church Road, SL2 3AW.

7. INFORMATION SECURITY

Your data is held in two ways at FRCC.

- 1) On paper – Junior playing membership details from the membership form are held in paper form and copied on paper to (third party) coaching staff.
- 2) On an electronic database. All playing and social membership details are held on an encrypted electronic database that is protected by complex username and password access, which is only granted to selected FRCC officials by the FRCC Membership Secretary.

9. INFORMATION WE COLLECT THROUGH YOUR USE OF OUR WEBSITE

We do not collect any information through the use of cookies and similar technologies.

10. YOUR INDIVIDUAL RIGHTS

You have a number of rights with regards to the personal information that we hold about you, which you will have provided when you became a member with us.

Right of Access - You have the right to request a copy of the information that we hold about you. We will provide you with this information within two weeks of receiving your request and verifying your identity.

Right to Rectification - We want to make sure that your personal information is accurate and up to date. You may ask us to correct, update or remove information you think is inaccurate or incomplete, and we ask that you inform us promptly of any changes to your circumstances.

Right to Erasure - You may also ask us to erase your personal information from our systems, in certain circumstances.

Right to Data Portability - You may also ask us to move, or 'port', your personal information to another organisation electronically. We are not currently in position to provide this service.

Right to Restricting processing – You have a right to request that we restrict the processing of your personal data in certain circumstances. We will inform our third parties to whom we have disclosed your personal data that they must also restrict processing. We will inform you when the restriction on processing your personal data ends.

If you would like to exercise these rights, please write to us, using the details provided at the end of this Policy, outlining your specific request.

11. RETAINING YOUR DATA

Farnham Royal Cricket Club, and the information we collect about you, are subject to various regulatory and legislative requirements. In addition, we will endeavour not to keep your personal information for longer than we have to for us to fulfil our obligations to you. Where it is not possible for us to delete your data, we will ensure the appropriate security and organisational measures are put in place to protect the use of your information.

12. COMPLAINTS

We work hard to ensure that your personal information is treated safely and securely. However, if you have a complaint, write to us using the details provided at the end of this Policy. You also have the right to complain to the Information Commissioner's Office.

13. CHANGES TO OUR PRIVACY POLICY

We review our privacy policy regularly and will place any updates on our website and in relevant policy communications.

14. WHO TO CONTACT IN RELATION TO PROCESSING OF PERSONAL INFORMATION AT FARNHAM ROYAL CRICKET CLUB

If you would like to discuss anything in relation to this policy or how we handle your personal information, you can reach the Membership Secretary at membership@frcc.info or write to: Membership Secretary, Farnham Royal Cricket Club, Church Road, SL2 3AW.